



TO: All Members of the Board of Trustees
 FROM: Dr. Wrenn Johnson, Chair, and Dr. Tracy Mancini, President and Secretary
 SUBJECT: Board Meeting: Wednesday, October 14, 2026, at 9:00 a.m., McGee Boardroom

AGENDA			
I.	*	CALL TO ORDER A. Ethics Statement	Chair Johnson
II.	*	APPROVAL OF AGENDA	Chair Johnson
III.	*	APPROVAL OF MINUTES (September 9, 2026, Attachment 1)	Chair Johnson
IV.		PRESENTATION A. Campus Security Update	Chair Johnson Mr. Richard Abell
V.		NEW BUSINESS A. First Read Policy Revisions 2.19 Employee Code of Conduct (revised) 5.14 Social Media Policy (re-draft) 5.17 Use of Facilities Policy (form name corrected) 5.20 Registered Sex Offenders (NEW) 5.21 Campus Safety and Emergency Planning (NEW) 5.22 Campus Security Reporting – Clery Act (NEW) 5.23 Visitors & Minors on Campus (NEW) 5.24 Hazard Communication (NEW) 5.25 Instructional Safety Precautions Policy (NEW) 5.26 Campus Medical Emergencies (NEW) 5.27 Weapons on Campus (NEW) 5.28 Reporting Crimes & Emergencies on Campus (NEW) 5.29 Use of Design Professional Services (NEW) Foundation Policies 6.4 CCC Foundation Accountability & Investment Policy (to remove) 7.22 Foundation Policy 7.23 Fund Raising and Donations Policy 7.24 Naming and Recognition for Significant Contributions Policy	Chair Johnson Dr. Mancini
VI.	*	ONGOING BUSINESS A. Second Read Policies: 7.11 Expenditure of State Funds Policy 7.12 Methods of Payment 7.15 Travel and Allowances Policy 7.17 Purchasing Policy 7.18 Physical Property Inventory 7.19 Technology Services Policy 7.25 Grants Procurement and Funding Policy 7.28 Foreign national Compliance Policy 7.29 Companies that Boycott Isreal and Iran Divestment List 7.30 Payment Card Security	Chair Johnson, Dr. Mancini

		7.31 Return of Military Tuition Assistance Funds Policy 7.32 Student Club Deposits and Expenses Policy	
VII.	*	COMMITTEE REPORTS A. Personnel. Policies & Bylaws 1. Second Read Governing Policy revisions	Chair Johnson Trustee Melodie Darden
VIII.		OTHER REPORTS A. Foundation Liaison B. President's and Executive Leadership Council Reports. (Attachments 2 , 3 , 4 , 5 , 6 , 7 , 8 , 9 , 10 , 11 , 12 , 13)	Chair Johnson Trustee Mort Congleton Dr. Mancini
IX.		BOARD COMMENTS	Chair Johnson /Trustees
X.	*	ADJOURNMENT	Chair Johnson

*Indicates Item for Action

DATE	EVENT	TIME	LOCATION
October 29	Trunk or Treat	5:30 p.m.	McGee Parking Lot
November 12-14	Crystal Coast Wine Expo		HCAC
November 17	Sound Discoveries: healthy Eating for the Holidays	5:30 p.m.	205 College Circle
December 3	Feast 'n' Fest: A Sound Discoveries Bus Trip to Mike's Farm	2:15 p.m.	
December 8	Escoffier Dinner	6:00 p.m.	HCAC



CARTERET COMMUNITY COLLEGE BOARD OF TRUSTEES

MINUTES OF MEETING

September 9, 2026

I. CALL TO ORDER

Following proper public notification, Chair Wrenn Johnson called the Carteret Community College Board of Trustees meeting to order at 9:00 a.m. on September 9, 2026, at the Foundation Boardroom on the Carteret Community College Campus, Morehead City, North Carolina. The following were present and/or absent:

Trustees Present

Dr. James T. Baynum III
Mrs. Cindy Brown
Mr. Mort Congleton
Mrs. Melodie Darden
Mr. Bill Henderson
Dr. Wrenn Johnson

Mrs. Rosa Langston
Mrs. Kelly Marek
Mrs. Dee Meshaw
Mrs. Catherine Parker (via Zoom)
Mr. Will Rogers
Mr. Doug Starcke

SGA Present

Ms. Kendal Cooke, 2026-2027 SGA President

Administration and Staff Present

Dr. Tracy Mancini	President
Dr. Maggie Brown	Vice President, Instruction and Student Support
Mr. Perry Harker	Vice President, Strategic Partnerships
Mr. Scott Lane	Vice President, Finance & Administrative Services
Ms. Brenda Reash	Executive Director, Foundation
Mr. Curtis Gillikin	Director, Campus Information Technology
Mrs. Cindi Goodwin	Senior Director, Operations & Facilities
Ms. Logan Okun	Senior Director, Marketing & Communications
Ms. Victoria Washington	Marketing & Communications
Mrs. Merianne Grigoriuc	SEC Chair, Director Counseling, Disability Services & Retention
Mrs. Greta Quinn	FEC Chair, Instructor General Education
Ms. Kristian Jenkins	Coordinator, Student Life
Mrs. Nicole Thompson	Dean, Business & Commercial Enterprises
Mrs. Laurie Freshwater	Dean, Health Sciences/Healthcare
Ms. Michele Norton	Administrative Assistant, Health Sciences/Healthcare
Ms. Angela Hiley	Executive Assistant to the President, Assistant Secretary to the Board

Guests Present

Ms. Cheryl Burke	Reporter, Carteret County News Times
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A. Ethics Reminder

Chair Johnson reminded members of the Board of the ethical requirements for public servants and requested that members identify any conflicts or potential conflicts of interest with respect to any item on the agenda. No board member expressed any potential or actual conflicts of interest.

II. SWEARING IN OF NEW TRUSTEE

Chair Johnson congratulated Mrs. Cindy Brown on her appointment to the Board of Trustees by the Carteret County Board of Commissioners. She welcomed Mr. Ken Raper, Carteret County Clerk of Superior Court, who administered the oath of office to Mrs. Brown as a newly appointed trustee.

III. APPROVAL OF AGENDA

Chair Johnson presented the September 9, 2026, agenda for approval by the Board.

Trustee Doug Starcke motioned to approve the September 9, 2026, agenda. Trustee Kelly Marek seconded the motion. The motion passed unanimously by voice vote.

IV. APPROVAL OF MINUTES

Chair Johnson presented the August 12, 2026, minutes for approval by the Board.

Trustee Starcke motioned to approve the August 12, 2026, minutes. Trustee Will Rogers seconded the motion. The motion passed unanimously by voice vote.

V. INTRODUCTION OF NEW EMPLOYEES

Chair Johnson recognized Dean Laurie Freshwater, Dean of Health Sciences & Healthcare, to introduce new employees. First, Dean Freshwater said a few words about Ms. Paulina Park, a new Nursing Instructor, who was unable to attend as she was supervising clinicals. She said Mrs. Park brings six years of experience in labor and delivery, gained both internationally and in the United States. She also noted that Mrs. Park is married to Mr. Robbie Park, the College's women's soccer coach.

Dean Freshwater then introduced Ms. Michele Norton, the new Administrative Assistant for Health Sciences and Healthcare. Ms. Norton said she has nearly 12 years of experience in the North Carolina Community College System, having held positions at Rowan-Cabarrus Community College and Mitchell Community College.

VI. PRESENTATION

A. Business and Commercial Enterprises

Chair Johnson recognized Dr. Nicole Thompson, Dean of Business & Commercial Enterprises, who delivered an informative and engaging PowerPoint presentation. She shared information about the division's programs, enrollment, articulation agreements, and expanded workforce training opportunities under the One College model. Her presentation featured several students from different disciplines. Questions and discussion followed.



VII. NEW BUSINESS

A. First Read Policy Revisions

Chair Johnson recognized Dr. Mancini to present proposed policy revisions for Board consideration. Dr. Mancini said she and Ms. Hiley are continuing a comprehensive review of all College policies, comparing existing policies to the Campbell Shatley policies, making revisions where appropriate, and adopting new policies when gaps are identified within the College's current policy portfolio. She reminded trustees that the College has joined other North Carolina community colleges in acquiring the Campbell Shatley PLLC policy catalog developed specifically for community colleges.

Dr. Mancini said procedural changes may be approved by President's Cabinet, while policy changes must be presented to and approved by the Board. She said that the proposed policy revisions being presented for a first reading, which had been shared with trustees in advance of the meeting, were approved by President's Cabinet and shared with College employees for review and public comment.

Dr. Mancini said the following policies were presented to the Board for review: **7.11 Expenditure of State Funds Policy; 7.12 Methods of Payment Policy; 7.15 Travel and Allowances Policy; 7.17 Purchasing Policy; 7.18 Physical Property Inventory; 7.19 Technology Services Policy; 7.25 Grants Procurement and Funding Policy; 7.28 Foreign national Compliance Policy; 7.29 Companies that Boycott Israel and Iran Divestment List; 7.30 Payment Card Security; 7.31 Return of Military Tuition Assistance Funds Policy; and 7.32 Student Club Deposits and Expenses Policy.**

She identified which policies were new and explained the rationale for the proposed revisions to existing policies. Dr. Mancini asked trustees to direct any questions to herself or Ms. Hiley before the October Board of Trustees meeting, when the policies would be presented for a second reading.

VIII. ONGOING BUSINESS

A. Second Read Policies

Dr. Mancini presented the following policies for a second reading: **Policy 3.23, Intercollegiate Student Athletics; Policy 2.19, Employee Code of Conduct; Policy 2.19.1, Disciplinary Action, Suspension and Dismissal; Policy 2.21, Conflict Resolution Policy; Policy 5.1, Americans with Disabilities/Accessibility Policy; Policy 5.6, College Smoking Policy; Policy 5.9, Electronic Signature; Policy 5.10, Free Speech, Distribution of Materials and Assembly.**

She said no questions or comments regarding the policies had been received from trustees since the first reading at the August 12, 2026, Board of Trustees meeting.

Trustee James Baynum motioned to approve the policies as presented. Trustee Starcke seconded the motion. The motion passed unanimously by voice vote.

IX. COMMITTEE REPORTS

A. Personnel, Policies and Bylaws

Trustee Melodie Darden, Chair of the Personnel, Policies and Bylaws Committee, reported that the committee met on August 19, 2026. She said the committee reviewed the governing policies and



thanked those who had previously served on the committee, noting the governing policies remain current and appropriate.

Trustee Darden said the committee was presenting the governing policies for a first reading with only a few proposed revisions, including changes to more accurately reflect the role of the SGA President, clarify attendance at closed sessions, and correct meeting notification methods.

Trustee Rogers suggested revising the term “non-appointed” board members to “non” board members. Trustee Darden said the governing policies would be presented for a second reading at the October Board of Trustees meeting.

Trustee Darden said the committee concluded there would be no nomination for Trustee Emeritus this year.

B. Joint Buildings & Grounds and Finance

Trustee Bill Henderson, Chair of the Buildings & Grounds Committee, said the joint committee met on September 3, 2026.

1. State Construction Office 3-1

Trustee Henderson said the State Construction Office Form 3-1 had been updated to reflect the use of accumulated interest earned on State Capital Infrastructure Funds (SCIF), rather than institutional reserves, as a funding source for the Industrial Trades Center. He said there is no change to the total project cost.

Trustee Henderson said the Joint Buildings & Grounds and Finance Committee brings a motion to the full Board to approve the State Construction Office Form 3-1 as presented. The motion passed unanimously by voice vote.

2. Emergency Master Services Agreement

Trustee Henderson said the joint committee reviewed two shortlisted proposals for an Emergency Master Services Agreement. He said there would be no initial cost to the College and that the selected contractor would perform work for the College in the event of an emergency. He noted Mrs. Goodwin had received answers from the preferred contractor addressing all questions raised by the committee. Trustee Henderson said, should the College enter into the agreement, it would not be obligated to use the contractor in the event of an emergency; rather, the College can decide the extent of the engagement.

Trustee Henderson said the Joint Buildings & Grounds and Finance Committee brings a motion to the full Board to approve entering into an Emergency Master Services Agreement with Builder Services of Creedmoor, NC. The motion passed unanimously by voice vote.

3. Budget

Trustee Meshaw, Chair of the Finance Committee, said the joint committee reviewed the final 2025-2026 budget and the proposed 2026-2027 budget, both of which were included as Attachment 2 in the September 9, 2026, Board packet.



Trustee Meshaw said the Joint Buildings & Grounds and Finance Committee brings a motion to the full Board to approve the College's final 2025-2026 budget as presented. The motion passed unanimously by voice vote.

Trustee Meshaw recognized Dr. Mancini to discuss changes reflected in the 2026-2027 budget. Dr. Mancini said that, due to enrollment growth and Propel NC funding, the 2026-2027 budget was approximately \$1 million larger than the 2025-2026 budget. She attributed enrollment growth to the hard work of College faculty and staff. In response to a question from Trustee Baynum regarding why the 2026-2027 budget appeared lower than the prior year, Dr. Mancini explained that many categoricals are received throughout the fiscal year. Mr. Lane confirmed that much of the State grant funding and institutional funds are received off-cycle.

Trustee Meshaw said the Joint Buildings & Grounds and Finance Committee brings a motion to the full Board to approve the College's 2026-2027 budget as presented. The motion passed unanimously by voice vote.

Chair Johnson thanked the committees for their efforts and expressed appreciation to Dr. Mancini and Mr. Lane for the information shared. She encouraged all trustees to attend committee meetings to broaden their understanding of the College's governance responsibilities.

4. Proposal

Trustee Meshaw said one of the reasons she had asked Dr. Mancini to elaborate on the College's growth was that the joint committee was recommending a 1.5% pay increase for all permanent staff and faculty. She said that, with the legislature's elimination of performance measure funding from the state budget, colleges currently have no mechanism to use state dollars for employee bonuses. She said enrollment growth and Propel NC funding would enable the College to provide a 1.5% pay increase in addition to the 3% increase approved by the State.

Trustee Meshaw said the Joint Buildings & Grounds and Finance Committee brings a motion to the full Board to approve a 1.5% pay increase for all permanent faculty and staff.

Chair Johnson asked if there were any questions.

Dr. Mancini said that higher health insurance premiums have resulted in many employees taking home less pay than they did two years ago. She said she was pleased to bring forward the proposal and thanked employees for their contributions to the College's growth.

Trustee Baynum said he understood the North Carolina Community College System was exploring a way for colleges to award an employee bonus. Dr. Mancini said the North Carolina Community College System is working with the State Board to identify a mechanism through which bonuses could be paid but it is unknown how long that process will take or what amount any future bonus might be.

The motion passed unanimously by voice vote.



X. OTHER REPORTS

A. Foundation Liaison

Trustee Congleton said he was pleased to see 100% trustee attendance at the meeting.

He said the Foundation Board meeting and retreat took place on September 8, 2026. He said Foundation fundraising and sponsorship efforts remain strong, with sponsorship revenue reaching \$128,000, representing 105% of the fundraising goal. He noted that the dates for the Wine Expo have changed to November 12 to 14, 2026, and said that two new scholarships have been established: the Bill Baker Memorial Scholarship and the Samuels Family Nursing Scholarship.

Trustee Congleton said Foundation Board participation is currently 41% while Board of Trustees participation is 33%. He said that employee participation was 63% last year and that Campus Week of Giving is scheduled for September 14 to 18. He emphasized the importance of participation by Foundation directors, trustees, and employees to demonstrate institutional commitment to potential donors.

Trustee Congleton noted upcoming Foundation events and praised Foundation staff for their efforts.

B. President's and Executive Leadership Council Reports

Dr. Mancini welcomed Mrs. Cindy Brown to the Board and thanked all trustees for their service.

Dr. Mancini noted that several significant retirements were forthcoming, including Mr. Perry Harker in November or December; Dean Laurie Freshwater and Dean Doree Hill at the end of December; Payroll Accountant Lynn Owens; and Chef Charles Park who will retire effective January 1, 2027. She recognized Chef Park for the significant contributions he has made to the College's culinary program.

Dr. Mancini said Foundation directors recently visited the Industrial Trades Center site and said she hoped to arrange a tour for trustees in the near future.

Dr. Mancini said she recently met with deans to conduct an in-depth review of enrollment data and assess the impact of the One College model on enrollment. She recognized Institutional Effectiveness Director Mr. Jonathan Tyndall for his assistance in providing useful and relevant data.

Dr. Mancini said she enjoyed the North Carolina Association of Community College Trustees (NCACCT) Fall Leadership Seminar, attending with six trustees. She said valuable information was shared and that attendees had the opportunity to meet with Dr. Monty Sullivan, President-Elect of the North Carolina Community College System. She thanked the Board for approving the additional 1.5% pay increase for permanent faculty and staff.

C. SGA Report

Ms. Kendal Cooke said she is a native of Carteret County and that both of her parents are alumni of Carteret Community College. She said the SGA event on September 2, 2026, Clubs and Grub, had been very well attended and that the SGA had many activities planned for the year. Ms. Cooke said she is excited about the year ahead.



XI. BOARD COMMENTS

Trustee Henderson recognized the five employees who will retire, acknowledging the wealth of institutional knowledge they represent and applauding their outstanding contributions to the College.

Trustee Parker echoed Trustee Henderson's sentiments and said she will miss those who are retiring. She said she appreciated the presentation and said that, as is often the case with Board presentations, she always learns something new. She said there is a lot of information in the board packet. She said she was pleased to learn of the new articulation agreement between the Aquaculture program and the NC State College of Natural Resources.

Trustee Meshaw said it had been a great meeting and that she found the presentation very informative. She congratulated those with upcoming retirements and welcomed the new trustees. She said she was looking forward to getting to know Trustee Baynum and added that she had known Trustee Brown for some time and was delighted to be serving on the Board with her.

Trustee Rogers agreed with prior comments about the meeting and said he had been glad to have attended the NCACCT Leadership Seminar. He said Propel NC had been discussed for several years and that he was pleased the College was finally seeing benefits from it. He added that, with the performance measures-related bonus source now under review, he was pleased the Board was able to approve a salary increase.

Trustee Starcke also agreed with prior comments and added that, when considering the retirees, each had left the College better than they had found it. He said he enjoyed the presentation and felt it effectively demonstrated the impact of Carteret Community College. He said his niece began her freshman year at NC State this semester and had benefited from the community college dual enrollment pathway, earning college credit through Cape Fear Community College while living in Wilmington.

Trustee Congleton said he enjoyed the NCACCT Leadership Seminar. He said the NCCCS President-Elect Dr. Monty Sullivan appeared to be a great leader with significant passion for the System. He added that, because the appointment must still be approved by the legislature, he encouraged trustees and College leadership to share their thoughts regarding the appointment with elected officials. He recognized Mr. Harker for his contributions to the College.

Trustee Langston said she was grateful for the opportunity to attend the NCACCT Leadership Seminar. She said she was pleased to learn that PELL funds would soon be available for workforce training as well as curriculum programs, although she recognized that the eligibility criteria are challenging. Trustee Langston thanked those retiring soon for their service and said she appreciated the presentation.

Ms. Cooke said she enjoyed the presentation and congratulated those with upcoming retirements.

Trustee Baynum said he agreed with prior comments that the Board packet is informative. He said the NCACCT Leadership Seminar had been a valuable learning experience and that he came away with the impression that the NCCCS is the leading community college system in the nation. Trustee Baynum said new trustee orientation had been beneficial, as had attending committee meetings as a way to learn about college governance. He recognized those retiring and advised them that retirement may not be what they expect.

Trustee Cindy Brown thanked all for the warm welcome and said she looks forward to advocating for the College. She said both of her children had taken classes at the College through dual enrollment and now



work at the hospital. She said she has always found Carteret Community College to be highly responsive to community needs and that she looks forward to serving on the Board.

Trustee Darden said she had several opportunities over the past month to experience the College's impact firsthand. First, she said members of her church vestry needed CPR training, and that all she had to do was call Mr. Harker to have the training arranged. Second, she said that during a recent dental appointment she learned that the dental assistant was a student completing an internship through the College program. She said she appreciated Chair Johnson's recommendation that trustees attend committee meetings as a way to learn more about the College. She also recognized all pending retirees for their service.

Trustee Marek said she enjoyed the NCACCT Leadership Seminar. She said it was encouraging that many of the topics discussed at the system level were already being explored and addressed at the College. She added that whenever trustees had questions during the conference, Dr. Mancini was able to provide detailed and informative explanations.

Chair Johnson referred to Trustee Rogers' comment that the College had benefited significantly from Propel NC for an institution of its size. Chair Johnson said she believed the College performs exceptionally well in all areas for an institution of its size. She also expressed confidence in the NCCCS and said there had been a strong pool of high caliber applicants for the System president's position.

Chair Johnson said there would be a soccer game at Rotary Park that afternoon and she invited everyone to come out and support the Lady Kraken.

Trustee Langston requested a schedule of athletics events. Dr. Mancini said it would be shared with the Board via email.

XII. CLOSED SESSION

Trustee Henderson motioned to go into Closed Session at 10:16 a.m., in accordance with N.C. GS 143-318.11(a)(5). Trustee Meshaw seconded the motion. The motion passed unanimously by voice vote.

Chair Johnson asked Ms. Angela Hiley to remain in the meeting.

Trustee Henderson motioned to come out of Closed Session at 10:31 a.m. Trustee Starcke seconded the motion. The motion passed unanimously by voice vote.

Ms. Logan Okun, Ms. Cheryl Burke and Dr. Tracy Mancini returned to the meeting.

Trustee Henderson motioned to resume the meeting in Open Session at 10:32 a.m. Trustee Starcke seconded the motion. The motion passed unanimously by voice vote.

Trustee Meshaw motioned to increase the county-funded portion of Dr. Mancini's salary by 3%, consistent with the increase provided to faculty and staff, and to add an additional 1.5% salary increase, as previously approved by the Board of Trustees for all faculty and staff. Trustee Henderson seconded the motion. The motion passed unanimously by voice vote.



XIII. ADJOURNMENT

There being no further business, Trustee Congleton motioned to adjourn at 10:33 a.m. Trustee Rogers seconded the motion. The motion passed unanimously by voice vote.

Submitted by:
Ms. Angela Hiley
Executive Assistant to the President
Assistant Secretary to the Board
September 11, 2026

Dr. Wrenn Johnson, Chair of the Board of Trustees

Date

Dr. Tracy J. Mancini, Secretary to the Board of Trustees

Date

TO: Carteret Community College Board of Trustees
FROM: Dr. Tracy Mancini, President
DATE: October 7, 2026
SUBJECT: Board of Trustees October 14, 2026, Meeting

On September 18, student **Major Clarice Andrews** attended the **State Board of Community Colleges (SBCC) meeting** with me in Raleigh. Major Andrews served eleven years in logistics in the U.S. Army and is now in her fifth year of the Army Reserves. After the Army, she took a job at a tax preparation business and “fell in love with taxes.” She is enrolled in the College’s Accounting Certificate program and hopes to earn a degree in Accounting and eventually become a CPA. She led the Pledge of Allegiance at the start of the SBCC meeting and then talked about her use of the Veteran Student Success Center as a favorite place to study on campus. After her presentation, I updated the Board on Carteret’s Silver Military-Friendly School status and the benefits and services we offer to military and military-affiliated learners.



October is chock full of good will and sharing. On October 1 – 3, I assisted with the biannual **Aspiring Presidents Institute** at the Belk Center for Community College Leadership and Research as part of the professional development committee of the NC Association of Community College Presidents. We will welcome Governor Stein’s **Senior Advisor for Education Policy Elena Ashburn** and a representative from the **NC Committee on Business and Education** to campus on October 13. I will participate in two sessions on strategic planning at the Belk Center’s **Strategic Planning Institute** on October 12 (via Zoom) and at the NC Community College **System Conference** on October 14 (in Raleigh). Sharon King, our Carteret Works director, and I will present at the Chamber of Commerce’s **State of the Community Breakfast** on October 22 at the Civic Center. Chair Johnson and I will attend a **regional convening** for System President-elect Monty Sullivan at Wayne Community College on October 26. I will reprise my “Cookies, Cursive, and Crucial Conversations” presentation for the newest cohort of the **NC Community College Leadership Program** at the Belk Center on October 28. Finally, we will host **Lieutenant Governor Rachel Hunt** on October 29 as she visits Carteret CC on her tour of the Great 58.



The State of Carteret Community College is strong. Faculty continue to tackle important educational issues related to our strategic plan, including AI and continuity in our online course syllabi, as mentioned by Faculty Executive Committee Chair Greta Quinn in her report. Staff are institutionalizing new systems and services to streamline operations and extend our outreach to learners. Students are participating in an increased number of Student Life and Library activities, clubs, study abroad, and Kraken Athletics events. Fifteen apprentices and three new employers attended a recent Carteret Works signing event, and more than 10 electrical apprentices are in place through the NC Association of Electricians. Operations and Facilities have the Boardroom and campus looking great. Our Foundation staff are finding new and creative ways to invite and thank donors who support student and program success. We appreciate the unflagging support of the Board of Trustees in this collaborative effort to serve and empower Carteret County.

TO: Carteret Community College Board of Trustees
FROM: Maggie Brown, Vice President of Instruction and Student Support
DATE: 10/06/2026
SUBJECT: Board of Trustee 10/14/2026 Meeting

- Our Dean of Marine Trades, Scott Leahy, hosted Grady White Executive Vice President, Jonathon Burns, for an in-depth tour of our MARTEC facility. We had good discussion about our certificate and degree options and our short-term training. We have also begun bi-monthly targeted email campaigns to share news about upcoming opportunities. This month, we will have courses starting in Marine DC Electrical, Coast Guard Captain OUPV, and Marine Outboard Maintenance.
- Spa Services has been on the road! Twenty cosmetology students and two barber students participated in a Sensory Safe Class at Craven CC. This professional development opportunity led to the students becoming "Sensory Safe" certified. Both programs are currently booking service appointments. Cosmetology has salon hours Monday through Thursday. Call 252-222-6104 to book an appointment. Barber students have clinic hours Friday evenings and Saturdays. Schedule an appointment at 252-222-6104 (After 5 pm on Fridays or After 9 am on Saturdays).
- Big things are happening in Arts & Sciences. We have a posting for a full-time English faculty position. We also have a new short-term course, Workplace Communications, starting in November. This course will equip employees with tools such as communication self-awareness, interpersonal communication techniques, and practical strategies for navigating workplace relationships and conflict. The class will meet on Tuesday evenings and would be great team development for small groups of employees. Register yourself or your employees at <https://carteret-register.fundfive.com/course/section/40475>
- BLET Director Josh Phillips and I met with representatives from NC Training and Standards recently. They were very supportive and walked us through new tools in the online portal to ensure that students are closely tracked on progress and can be remediated when needed. Director Josh Phillips and Qualified Assistant Mike Register attended the annual School Director's Conference in Greensboro at the end of September. The next cohort of Basic Law Enforcement Training starts on October 12th with 13 cadets in the queue. WCE classes are ongoing with Pistol Optics class by IBX Tactical, Field Training Officer, First Line Supervision, and Conducted Energy Weapon (TASER) recertifications as well as completing annual mandatory in service trainings.
- Our Deans Nicole Thompson and Laurie Freshwater will meet soon with their 2nd cohort of the CTE New Instructor Academy. There are 21 participants representing 16 different community colleges. The first session is October 29-30 at Caraway Conference Center. The program provides new faculty fresh from industry with curriculum design, classroom management, and insights about our community college system. We appreciate that Nicole and Laurie strive to provide excellent development to our own faculty and to faculty across the NCCCS.
- Horticulture will be starting a WCE Landscape Service Technology class with 7 students from our Basic Skills Class this month. The class will allow students to learn the fundamentals of maintaining



and planting for their own enjoyment or for entry level positions with a Landscaper or Lawncare Service. And make sure you write down this date: The annual fall plant sale is on October 22nd at the greenhouse!

- Baking and Pastry and Culinary students and faculty took the food truck to the Seafood Festival on Friday and Saturday. They worked diligently and were really excited to be part of the festivities. The food truck did \$3,800.00 in sales of baked goods and fin and shellfish grown by our Aquaculture program students.
- Our 5 Escoffier students are safely in France! They are attending a Culinary School in Paris and will start have started working by the reading of this report. They will be back in time to share their experience at the December Escoffier dinner.
- The new Student Services Navigation Center ribbon cutting with the Chamber of Commerce will be on October 21st at 11:30am in the west wing of the McGee building. The Navigation Center staff have been busy this semester with early interventions in response to approximately 40 staff-initiated alerts, including 52 face to face success counseling sessions since the beginning of the semester.
- Our Director of Admissions, Elizabeth New has been selected to be in this year's North Carolina Community College Leadership Program. Annually, only 35 participants are selected from across the 58 NC community colleges to attend five, multi-day, in-person retreats filled with learning experiences, networking activities, and opportunities to discover and apply best practices aligned with pressing needs and issues facing North Carolina's community colleges.
- The current Fire Academy has 8 students enrolled. The cohort is about half-way through the course. We are also adding courses that will assist the Crystal Coast Water Rescue team with expanding their current capabilities. We have brought the Emergency Management sponsored classes to our College. The benefit of hosting these classes through the College is better accountability for the completers by using our transcript system to document their training. This creates an easier route for professionals to maintain their status with North Carolina Emergency Management.
- In order to prepare to open the Trades and Industry building in the spring, we will soon be posting a full-time Trades and Industry faculty position. Preferred certifications will be in electrical and HVAC. This will be a great full-time position with benefits for a seasoned professional who is ready to share their knowledge with the next generation of trades technicians.

TO: Carteret Community College Board of Trustees
FROM: Perry Harker
DATE: 10/6/26
SUBJECT: Workforce and Continuing Education October Board Report

Carteret Works (Apprenticeship)

Carteret Works held an Apprenticeship signing on September 24, recognizing five apprenticeship employers and fifteen apprentices. Employers and apprenticeship occupations are listed below:

Employer	Approved Apprenticeship occupations
Carteret Health Care	CNA I/II, Medical Assistant, Respiratory Therapist, Surgical Technologist; CNA I and RN (high school pre-apprentices only)
Beaufort Hotel	Hotel/Restaurant Cook, Production Cook, Hospitality Associate
Parker Offshore	Industrial Manufacturing Technician, Composite Technician
21CS · Division of Marine Fisheries	Administrative Assistant
Chamber of Commerce	Customer Service Representative
ACS Computer Services	Network and Computer Systems Administrator

Scholarships and Community Outreach

The NC State Employees' Credit Union Foundation awarded the college \$15,000 to fund thirty \$500 scholarships for students in short-term workforce certification programs.

The college partnered with ULECAN, a local Hispanic nonprofit, at the fourth annual Hispanic Heritage Month resource fair, Nuestra Fiesta Latina, at the Crystal Coast Civic Center. The event drew more than twenty vendors and a representative of the Mexican Consulate, and College and Career Readiness staff hosted an information table highlighting the various programs.

College & Career Readiness

College & Career Readiness enrolled eleven new High School Equivalency (GED) students at the September orientation, and thirteen prospective students signed up for the October 5 orientation. Our Exceptional Adult Education students participated in Special Olympics, including bocce, pickleball, weightlifting, and flag football.

Reentry

Two Reentry clients graduated from the construction academy, and two more are scheduled for the next class. The program continues workforce coaching for justice-involved and recovery-impacted clients through Southeastern Integrated Care (SEIC), Miriam, and Hope Mission. It also provides in-reach pre-release coordination for participants at Carteret Correctional Center. Intakes continue for justice-



impacted clients with a history of substance use; case managers secured supportive housing for two individuals and helped four obtain employment.

Small Business Center and Customized Training

The Small Business Center continues to facilitate Small Business Roundtables in Morehead City and Beaufort, Newport, and Western Carteret. A new evening Beaufort Small Business Roundtable meets the first Thursday of each month, 5:30–6:30 PM, at The Vault.

An Emerging Leaders class is underway at Veneer Technologies to train incumbent employees and prepare them for leadership roles.

We are starting two virtual Fundamentals of Leadership and Communication classes in mid-October for supervisors and managers at Purcell Foods, operators of multiple McDonald's restaurants in Eastern NC.

Workforce Innovation and Opportunity Act (WIOA)

WIOA is preparing to place a Youth participant into employment work experience with Mike Lawrence Electric. Employer outreach has opened discussions with Beach Bumz Pizza Bar & Grill and Quillen Welding Services to assist with employment placement. We are also collaborating with Professional Pest Services and Southeastern Integrated Care on referrals and placements. A student has started working full-time at The Down East Mariculture Supply Company.

TO: Carteret Community College Board of Trustees

FROM: Scott Lane, Vice President of Finance & Administrative Services / Athletics Director

DATE: October 5, 2026

SUBJECT: Board of Trustees October 14, 2026, Meeting Report

Budget

- State Budget Allocation:** The College received additional state allocations totaling \$1,008,180, increasing the institution's current state allotment to \$17,752,363. These funds support key initiatives and student success programs, including Perkins, Career and College Readiness (CCR), Career Coach, Customized Training, Child Care Grants, and Finish Line Grants, further enhancing the College's ability to meet workforce and student support needs.

STATE BUDGET SUMMARY				
<i>As of 9-30-26</i>	Annual Budget	Year-to-Date Expenditures	Remaining Budget	% of Budget Expended
Institutional Support	\$4,450,629	\$703,140	\$3,747,489	15.8%
Curriculum Instruction	\$7,763,028	\$1,174,827	\$6,588,201	15.1%
Workforce & Continuing Education	\$2,098,913	\$238,927	\$1,859,986	11.4%
Academic Support	\$1,798,753	\$318,858	\$1,479,895	17.7%
Student Support	\$1,441,040	\$213,958	\$1,227,082	14.8%
Capital Outlay	\$200,000	\$193,515	\$6,485	96.8%
Totals	\$17,752,363	\$2,843,224	\$14,909,139	16.0%

COUNTY BUDGET SUMMARY				
<i>As of 9-30-26</i>	Annual Budget	Year-to-Date Expenditures	Remaining Budget	% of Budget Expended
Institutional Support	\$629,476	\$177,967	\$451,509	28.3%
Plant Operations	\$3,140,524	\$418,342	\$2,722,182	13.3%
Capital Outlay	\$1,200,000	\$1,133,620	\$66,380	94.5%
Totals	\$4,970,000	\$1,523,639	\$3,240,071	34.8%

INSTITUTIONAL BUDGET SUMMARY				
<i>As of 9-30-26</i>	Annual Budget	Year-to-Date Expenditures	Remaining Budget	% of Budget Expended
Institutional Support	\$50,600	\$59,640	-\$9,040	117.9%
Curriculum Instruction	\$519,027	\$266,435	\$252,592	51.3%
Workforce & Continuing Education	\$466,116	\$197,815	\$268,301	42.4%
Academic Support	\$117,602	\$10,035	\$107,567	8.5%
Student Support	\$511,020	\$68,334	\$496,308	13.4%
Plant Operations	\$12,941	\$510	\$12,431	3.9%
Proprietary	\$250,000	\$398,162	-\$148,162	159.3%
Student Aid	\$5,200,000	\$0	\$5,200,000	0.0%
Capital Outlay	\$6,000,000	\$97,458	\$5,902,542	1.6%
Totals	\$13,127,306	\$1,098,390	\$12,028,916	8.4%

Financial Aid & Veterans Services

- **FAFSA Processing:** The Financial Aid Office continues to assist students and families with FAFSA completion while processing financial aid applications and awarding aid in a timely manner to support student enrollment and academic success.
- **Federal and State Reporting Compliance:** Financial Aid staff successfully completed and submitted the Campus-Based and Fiscal Operations Report and Application to Participate (FISAP), as well as the 2025-2026 Golden LEAF Scholarship Program closing report, ensuring compliance with federal and state reporting requirements and continued eligibility for critical student aid funding programs.
- **Veterans Benefits:** Processing and certification of veterans' educational benefits remain ongoing as the College continues to receive applications and inquiries from current and prospective veteran students for the upcoming semester.
- **Scholarships and Student Assistance:** Approximately 45 students submitted applications for the PEO Scholarship program. Applications have been forwarded for committee review, and scholarship recipients are expected to be notified by the end of the month.
- **Reconnect Program:** Staff continue to provide individualized support to Reconnect students who have experienced interruptions in their educational journeys, assisting them with re-enrollment and degree completion. Ongoing work to ensure program materials and forms are accurate and up to date in Element451 and on the College website.

Auxiliary Services

- **Kraken Campus Store:** The College achieved a 96% student participation rate in Kraken Ready, our equitable access course materials program, demonstrating strong student adoption and perceived value. A student survey generated more than 125 responses, with 86% of respondents reporting satisfaction with the program. Feedback identified opportunities to improve student communications, and adjustments are being implemented to enhance awareness and the overall student experience. Additionally, the Campus Store expanded its snack and beverage offerings and launched targeted promotions, contributing to increased customer engagement and foot traffic.



Athletics

- **Athletics Launch:** The Kraken athletic programs continue to build momentum during a successful fall season marked by growth, achievement, and competitive excellence. Our cross-country student-athlete recently earned a third-place finish at the Central Children's Home Cross Country Festival. The women's soccer program celebrated the program's first victory. The team's continued development, competitiveness, and growing confidence have been evident throughout the season, leading to stronger performances, closely contested matches, and several milestone wins for the program. Meanwhile, the baseball team is utilizing its fall scrimmage schedule to gain valuable experience and prepare for the inaugural regular season beginning in February.

Emergency Preparedness and Security

- **Meetings and Professional Engagement**
 - Staff Executive Committee
 - Meeting with Dean of Students
 - Provided security for 2 baseball games and 3 soccer games
 - Blocked off parking spaces for numerous county high school campus tours
 - Working with security camera vendor, Verkada, on our replacement program

TO: Carteret Community College Board of Trustees
FROM: Brenda Reash, Executive Director Foundation
DATE: October 8, 2026
SUBJECT: Board of Trustee October 14, 2026, Meeting Date

NEW FISCAL YEAR – Board Member Annual Fund Participation: July 1, 2026 – June 30, 2027

- Board of Trustees – 42%
- Board of Directors – 41%
- Employees – 53% participation Campus Week of Giving which took place September 14-18, 2026

Annual Fund Unrestricted Gifts FY: \$6,583 (15.24% of goal)

Fundraising Revenue FY: \$204,126 (28.28% of goal)

Endowment donations this fiscal year-to-date: \$45,530

FY College Support (funding given to the college, this includes capital funding): \$481,670

Community Relationships and Current Activities:

This section highlights the key activities and engagements of the Executive Director and Foundation team, demonstrating their continued dedication to advancing the College's strategic priorities, fostering community partnerships, and strengthening philanthropic support.

- The Foundation continued donor cultivation efforts in support of the Industrial Trades Center. To date, a total of \$1,437,533 has been raised through donor contributions and grant funding.
 - Legacy donors who have named a space in the Industrial Trades Center were invited to participate in a hard hat tour and leave messages on the building's interior foundation beams. Three small-group tours were hosted.
- A new scholarship is being established:
 - Simpson Harris Holz Scholarship – this will support student enrolled in either the Associate Degree Nursing Program or Certified Nursing Assistant Program.
- Foundation staff hosted over 22 teams of players for the annual golf tournament on September 25th.
- A fall lecture has been set with UNC Humanities on the Road, Friday, October 9th. This will be held in Joslyn Hall: [Sound Discoveries: End of the World as We Know It?](#)

Upcoming Events/Life Enrichment Classes/Opportunities to be with Donors and Community:

- **Life Enrichment Classes** to explore: [Life Enrichment - Carteret Community College](#)
- **Escoffier Dinner tickets:** [2026-2027 Escoffier Dinner Series](#)
- **Crystal Coast Wine Expo tickets:** [2026 Wine Expo](#)



TO: Carteret Community College Board of Trustees
FROM: Angela Hiley, Grants Coordinator
DATE: 10/05 /26
SUBJECT: Board of Trustee 10/14 /2026 Meeting

Carteret Community College Grant Status Report				
Grant Information			Grant Status	
Funding Organization	Purpose of Grant	Requested	Application Submitted	Status
NSF-ATE	Marine Trades	\$471,789	September 2026	Open
NSF-ATE	Automotive	\$471,491	September 2026	Open
Rotary (MHC Noon)	ABE computers	\$2,555	September 2026	Open
Weyerhaeuser	Automotive	\$35,000	September 2026	Open
GoldenLEAF (Stage 1)	Elect. & HVAC Instructional AV Equip WCCTT	\$205, 345	August 2026	Invited to submit Stage 2.
Burevitch Foundation	EAE Digital Literacy	\$28,950	July 2026	Open
Big Rock Foundation	Athletics	\$150,000	July 2026	Open
Firehouse Subs	SCBAs	\$31,048.24	July 2026	Did not win
Kenan Trust	Simulation Lab Training	\$46,000	June 2026 (LOI)	Declined
Beaufort Ole Towne Rotary	LST supplies	\$2,500	April 2026	Awarded \$2,500
Lowes Foundation Cable Grant	WCCTT Capital	\$1,000,000	March 2026	Did not win
Cannon Foundation	WCCTT Capital	\$250,000	March 2026	Awarded \$200,000
Duke Energy	Community Resiliency – campus improvements	\$25,000	March 2026	Awarded \$25,000
AWS	WCCTT – Welding Equip.	\$47,640.93	March 2026	Did not win
Duke Energy	WCCTT – Electrical training equipment	\$24,825.00	February 2026	Did not win
Dollar General	Adult Literacy (CCR)	\$10,000	February 2026	Awarded \$10,000
AFFA	SAGA Club Support	\$4,000	January 2026	Awarded \$2,000
Firehouse Subs	First Responder Equipment	\$28,854.53	January 2026	Did not win
NC State & Local Cybersecurity Grant	Two firewalls & three-year support contract	\$98,982.24 (40% match)	November 2025	Awarded (\$59,389.34)
Truist Foundation	WCCTT Capital	\$100,000	November 2025	Awarded \$50,000
Sea Grant Aquaculture Legal/Regulatory/ Policy	Compliance Software App for Oyster Farmers	\$176,498	January 2025	Open
Sea Grant Aquaculture Internships	Aquaculture internships/partnerships	\$251,024	Revised/resubmitted January 2026	Open



NOAA – Fisheries Habitat Conversation Program	Building Capacity for Restorative Aquaculture & Resilient Coastal Communities in Eastern NC	\$9,995,823	April 2025	Open
Total 2026-2027 Fiscal Year Awards \$259,389.34				

TO: Carteret Community College Board of Trustees
FROM: Cindi Goodwin Sr. Director, Operations and Facilities
DATE: September 30, 2026
SUBJECT: Board of Trustee Meeting October 14, 2026 – Facility and Operations Updates

- Industrial Trades Center: The building is taking shape!
 - Donor “column signing” was a great success!
 - Exterior wall framing 80% complete
 - Interior wall framing 50% complete
 - Brick exterior 50% complete
 - HVAC duct 90% complete



- One-Door Phase IV – Automotive Relocation
 - Finalizing Advanced Planning drawings for space
 - Evaluating infrastructure to support automotive program needs- focus on equipment
- McGee Phase III- NAVIGATION CENTER –
 - A ribbon cutting ceremony is scheduled for October 21 from 11:30am – 12:30.
 - Exterior signage is in production
 - Minor interior warranty/punch list items are being finalized.
- McGee Boardroom
 - Photos in progress for Trustee and President recognition
 - Paint, carpet, graphics, technology, podium, flags – installed and complete



- NC DEQ Permit Modifications in progress
 - HCAC sidewalk and storage shed
 - McGee Navigation Center sidewalk to main entrance -Received Approval
 - Industrial Trades Center (Workforce Center) driveway entrance from Arendell

O&F Team

- Operations & Facilities are excited to send Sam Wernick for State Pesticide training and testing later in October.... good luck Sam!
- Josh Long (grounds) recently completed plant and bed design for our \$25,000 Duke Energy Resiliency grant. Over the fall we will be installing new beds and winter plantings to meet the grant requirements.

TO: Carteret Community College Board of Trustees
FROM: Amanda Bryant, Senior HR Director
DATE: October 1, 2026
SUBJECT: Board of Trustee October 2026 Meeting

Recruiting/Hiring*

Nursing Instructor- 12 month	Laura Russell Cynthia Pamplin	Lisa Mitchell DOH 10/1 Posted 9/21
Instructor, Culinary	Michele Somogy	Naomi Clark, DOH 10/1 - Internal
Nursing Instructor – 10-months	Danielle Grady	Posted 9/21
Assistant Athletics Director	New	Offers declined 9/30, evaluating other options
Instructional Affairs Coordinator	New	Interviews 10/9
Family Support Specialist	Marty Myers	Reposted 9/17 on NCCCSO website
Payroll Accountant	Lynn Owens (11/1/26)	Antionette Norris DOH 9/1 - internal
English Instructor – 12-months	Michael Bowen	Posted 9/17
Dean Health Sciences	Laurie Freshwater	Interviews 10/19
Dean, Arts & Sciences	Doree Hill	Interviews 10/12
Dean, Public Safety	Amy Snyder-Wells	Interviews 10/5
Events & Communications Coordinator	Kristi Mroch	Candidate Review 10/1

*Excludes Adjunct part-time, temporary job postings

Turnover Data:

Fiscal Year	FY27	FY26	FY25	FY24	FY23	FY22	FY21	FY20	FY19	FY18
New Permanent Hires	4	24	23	28	22	28	26	17	27	5
Internal Transfer/Promo	2	2	19	7	7	6	7	7	1	6
Total Hires	6	26	42	35	29	34	33	24	28	11
Retirement	2	1	8	9	7	11	9	4	2	4
Resignation	5	17	12	11	13	13	9	12	14	5
Involuntary resignation	1	4	2	3	2	3	6	2	3	1
Total Terms	8	22	22	23	22	27	24	18	19	10

Employee Headcount and Turnover

September Payroll Headcount		September Turnover	FY27 Turnover	Historical Turnover
F/T Perm Faculty	64	1.18%	4.69%	FY26: 12.87%
F/T Perm Staff	102			FY25: 12.99%
P/T Perm Faculty	1			FY24: 13.75%
P/T Perm Staff	3			FY23: 13.11%
Total Perm	170			FY22: 16.36%
Total Payroll	320			FY21: 14.57%

Recent Employee Departures

Name	Position	Date
Kristi Mroch	Events & Communications Coordinator, Foundation	9/30/26
Cynthia Pamplin	Nursing Instructor (12 month)	9/10/26

TO: Carteret Community College Board of Trustees
FROM: Curtis Gillikin, Director Campus Information Technology
DATE: August 31, 2026
SUBJECT: Board of Trustees September Meeting

Highlights, Initiatives, and Projects Completed September 2026

- Facilitated contact updates in the Regroup Mass Notification System in preparation for Third-Week Emergency Preparedness drills.
- Configured single sign-on (SSO) for Adobe logins, creating a more seamless and secure login experience for Adobe users.
- Re-deployed Adobe Creative Cloud Shared Device licensing on the Wayne West Mac computer labs used by the Art and Photography programs.
- Collaborated with the Marketing and Communications department to assess alternative digital signage solutions.
- Serviced computers in the Leon Mann Jr. Senior Center.
- Deployed four new Xerox printers and relocated certain existing Xerox printers to accommodate the needs and requests of various departments.
- Installed AV equipment in the McGee Boardroom.
- Provided IT and AV Support for:
 - September 15th NC Town Hall School Meals for All
 - September 16th NC Coastal Federation meeting
 - September 16th and 17th Career and College Promise Expo
 - September 19th A Place at the Beach HOA meeting
 - September 21st-23rd Customized Training Regional Directors meeting

IT Help Desk Incidents and Requests Resolved in September (As of Sept 28): 745

TO: Dr. Tracy Mancini and the Board of Trustees
FROM: Greta Quinn, Chair, Faculty Executive Committee
DATE: October 2, 2026
SUBJECT: Faculty Executive Committee Report

I. Purpose of the FEC

The Faculty Executive Committee (FEC) serves as the representative body of the faculty, advising the President's Cabinet and reporting to the Board of Trustees on matters pertaining to faculty welfare, professional development, and governance.

II. Semester Overview

Faculty members have shown resilience and flexibility while adjusting to Canvas, a new bookstore, the Kraken Ready system, revised printing procedures, and the addition of student athletics. Throughout this semester of significant change, colleagues have shared ideas, helped troubleshoot problems, and supported one another while meeting students' needs. Faculty members are especially grateful to the exceptional IT team for its ongoing support. On the day of this meeting, faculty members are enjoying a well-deserved Fall Break.

III. Primary Goal

The FEC's primary goal for 2026–27 is to evaluate the Canvas course template and recommend improvements that support instruction and improve the user experience for all. A newly formed subcommittee will review the template and gather feedback from faculty members and students. The FEC will discuss and vote on the subcommittee's proposed changes before submitting approved recommendations to Dr. Brown.

IV. Additional Priorities

- A. The FEC will review existing procedures that were developed to align with Moodle and recommend revisions to align them with Canvas and its expanded capabilities.
- B. The FEC will continue to examine the impact of AI on teaching and learning, workforce development, community engagement, and related administrative tasks.

The FEC intends to recommend a decision-making framework that guides students, instructors, and staff to think critically when making decisions regarding the effective and responsible use of AI. The framework's purpose will be to ensure decisions are

based on student success, professional and academic integrity, data privacy, workforce relevance, and alignment with the college's mission and values.

V. Upcoming Challenges

Faculty members are also preparing for the upcoming retirements of several senior leaders including Vice President Harker, Dean Freshwater, and Dean Hill. All have made lasting contributions to CCC through their leadership, experience, and service. While their presence and expertise will be greatly missed, faculty members will collaborate with new leadership to support a smooth transition.

VI. Appreciation

The FEC sincerely thanks the Board for approving the additional 1.5% salary increase.



TO: Carteret Community College Board of Trustees
FROM: Kristian Jenkins
DATE: 9/30/2026
SUBJECT: Board of Trustees October 14th, 2026, Meeting

Student Engagement & Campus Life

September was a busy month for Student Life, with a variety of events designed to give students opportunities to connect, take a break between classes, and become more involved on campus.

Clubs & Grub kicked off the month on September 2 and brought together approximately 90 students and 60 faculty and staff members. Students had the opportunity to meet representatives from campus clubs and organizations, learn more about getting involved, and connect with others across campus.

Student Life coordinated the College's 9/11 Anniversary Commemoration on September 11. The ceremony brought students, faculty, staff, and members of the community together on the McGee Lawn to honor and remember the lives lost on September 11, 2001.

Throughout the month, Student Life also continued offering smaller engagement opportunities in the Bryant Student Center, including the Dirty Soda Bar, Mario Kart & Mac & Cheese, and Make & Take Photo Keychains. These events provide students with casual opportunities to spend time on campus outside of the classroom and build connections with other students.

Civic Engagement

September included several opportunities for students to learn more about voting and civic engagement. Student Life, SGA, and the League of Women Voters partnered for Voter Registration Week, with activities at both the Bryant Student Center and Wayne West.

Activities included voter registration and information, Register & Refresh, Constitution Day activities and trivia, and opportunities for students to ask questions and learn more about the voting process.

SGA representatives also attended the NC College Voter Summit at Elon University on September 11th, where they connected with students and organizations from across the state and brought back ideas for future nonpartisan civic engagement initiatives at Carteret.

Student Resources & Community Partnerships

Student Life continued the Kraken Connections initiative during September with a focus on Suicide Prevention Awareness Month. Community partners joined us on campus to provide students with information about mental health, prevention, and resources available both on campus and throughout Carteret County.



Kraken Connections continues to provide an informal way to bring resources directly to students and make it easier for them to learn about services and connect with organizations that can support them.

Student Leadership

SGA held its first Senate meeting of the academic year on September 28th. The meeting gave students, clubs, and organizations an opportunity to hear updates from SGA and Student Life, learn about upcoming events, and share questions and ideas.

October Events in Student Life

Fall Fest will once again bring students, faculty, and staff together for one of Student Life's largest fall events. This year's event will include games, activities, the annual cake walk, and free food. We are excited for the support of community partners who are helping make Fall Fest possible through food donations, including Cox Family Restaurant and Coral Bay Country Club.

Trunk or Treat will close out the month as a free community event open to the public, bringing local families to campus while also giving Carteret students, employees, clubs, and community organizations an opportunity to participate by hosting decorated trunks.

- **Love on a Leash** | October 5th | 12:00–1:30 p.m. | Bryant Student Center
- **Sensory Bookmark Make & Take – Recognizing ADHD Awareness Month** | October 7th | 11:00 a.m.–2:00 p.m. | Bryant Student Center
- **Game Day: Mario Kart & Mac n Cheese** | October 8th | 11:00 a.m.–3:00 p.m. | Bryant Student Center
- **Kraken Connections – Domestic Violence Awareness Event** | October 12th | 11:00 a.m.–2:00 p.m. | Bryant Student Center
- **Pumpkin Painting** | October 15th | 11:00 a.m.–2:00 p.m. | Bryant Student Center
- **Make & Take** | October 19th | 11:00 a.m.–2:00 p.m. | Bryant Student Center
- **Fall Fest** | October 22nd | 11:00 a.m.–2:00 p.m. | Civic Center
- **NC Community College Transfer Tour** | October 22nd | 1:00–3:00 p.m. | Bryant Student Center
- **SGA Senate Meeting** | October 26th | 11:00 a.m.–12:00 p.m. | Bryant Student Center, Room 205
- **Trunk or Treat** | October 29th | 5:30–7:30 p.m. | McGee Parking Lot

TO: Carteret Community College Board of Trustees
FROM: Kendal Cooke
DATE: October 7th, 2026
SUBJECT: Board of Trustees Meeting: October 14th

NC College Voter Summit – September 11th

We were incredibly grateful for the opportunity to attend Elon University for the NC College Voter Summit. We were able to engage and connect with other students, Leagues, and coalitions. We learned more about student engagement and came away with plenty of ideas to bring back and implement more nonpartisan civic engagement opportunities amongst the student body.

Voter Registration Week – September 14th–18th

Voter Registration Week was a tremendous success, with SGA and the League of Women Voters working together to create a fun and successful week of nonpartisan enjoyment! Engagement activities included Register & Refresh, as well as Constitution Day, which featured treats and Constitution trivia.

Senate Meeting – September 28th

SGA Officers had the first Senate meeting of our term. The meeting provided a great opportunity for interaction and collaboration with fellow clubs and organizations at Carteret Community College.

Make & take – September 30th

SGA hosted a Make & Take that consisted of DIY keychains with personalized photo keychain attachments. It was a tremendous hit, with students and staff participating, creating their own keychains, and overall interacting with one another.

Upcoming Events

Fall Fest – October 22nd – 11am -2pm – Civic Center

Fall Fest will bring the excitement of fall to our campus, bringing everyone together to celebrate the start of the festivities! There will be a plethora of fun and interactive activities, including but not limited to hat and bag patches, keychain making, pumpkin decorating, the notorious cake walk, and of course, free food!

Two donors have graciously donated food for our Annual Fall Fest: Coxes Family Restaurant and Coral Bay Country Club. Both donating to our event to further contribute to their community.

Coral Bay Country Club is also excited to support the same college that has taught and prepared chefs and staff who have gone on to culinary success at CBC.